



**Nottinghamshire
County Council**

i-work Team

What is i-work?

- **I-work is a Countywide Team who provide bespoke employment support to people with Learning Disabilities and Autism Spectrum Conditions**
- **We offer our support to people who are committed to finding paid work and want to become more independent**
- **To access our service, a person must have a Learning Disability and/or an Autism Spectrum Condition and be over 18 years old and reside in Nottinghamshire County**
- **Each district in Nottinghamshire has a designated Employment Inclusion Worker**
- **The Team consists of an Employment Coordinator and six Employment Inclusion Workers**

How we work

- **The i-work team aims to work in a person-centred way at all times. Using a strength-based, step-by-step conversational approach, we help identify a person's skills, abilities and work aspirations.**
- **Following an initial conversation with the person, we ascertain if it's the right time to be looking for paid work. If it is, we ask the person to complete an i-work application form.**
- **i-work tailors the support offered based upon a person's individual requirements. We promote independence and collaborative working by focussing on what the person wants to achieve. Based on our conversations, we help people to identify realistic employment goals. The duration and frequency of our appointments vary depending on the intensity of the support needed for the individual.**

How we work.....Continue

- We can support people to engage with pre-work training, work experience, work trials, volunteering opportunities (when appropriate), internships and develop employability skills which will assist them to gain and sustain paid work.
- We are able to work alongside other services and organisations to holistically support people to secure and sustain a job. These can include the Nottinghamshire County Council Benefits Team, Personal Independence Workers, Health Professionals, DWP and other employment/training providers e.g. BBO Inspire, Futures etc.

What our support looks like

Job Searching
Employment Diagnostic
CV Writing
Job Application Support
Covering Letters
Speculative Contact With
Employers
Interview Preparation,
Support At Interviews
Application For Permitted
Work

Job Coach Support
Systematic Instruction
Task Analysis
Employer Liaison
Induction & Training
Support
Employer Education
In-Work Prompts
Reasonable Adjustments

Work Retention
Job Role /Personal
Circumstances/Staffing
Structure Changes
A Crisis Within Work
Change Of Location
Disciplinarys
Transportation Changes
Mandatory Training
Redundancy Promotion &
Career Progression

Team's Contact Details

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