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| **PASSENGER REGISTRATION FORM FOR COMMUNITY MINIBUS**  |
| Mr [ ]  Mrs [ ] Miss [ ]  Ms [ ]  | First Name(s):      Surname:       |
| Full Address:      Postcode:       |
|
|
| Is your property easy to find? If not please provide basic directions:       |
| Date of birth:       | Email:       |
| Telephone:       | Mobile:       |
| **HEALTH/MEDICAL INFORMATION:** Please tick all the boxes relevant to you below |
| Dementia | [ ]   | Alzheimer’s | [ ]  | Diabetic | [ ]  |
| Epileptic | [ ]  | Visually impaired | [ ]  | Hearing impaired | [ ]  |
| Learning difficulties | [ ]  | Smoker | [ ]  | Use Oxygen | [ ]  |
| Use a walking stick | [ ]  | **Use a walking frame**  | [ ]  | **Use a wheelchair** | [ ]  |
| Please select type if applicable: | 3 Wheeled folding frame4 Wheeled folding frameOther | [ ] [ ] [ ]  | Manual wheelchairElectric WheelchairOccasional use only | [ ] [ ] [ ]  |
| Please specify any other health issues below:       |
| **EMERGENCY CONTACT DETAILS** |
| Full name:       |
| Their relationship to you:       |
| Daytime telephone number:       |
| Alternative contact number:        |
| **WHERE DID YOU HEAR ABOUT US?** |
| Website [ ]  Newspaper/Magazine [ ]  Please state which one:       Leaflet [ ]  Do you know where you picked the leaflet up from?      Other [ ]  Please specify:        |
| **MEMBERSHIP**  |
| **NO FEE DUE FOR REGISTRATION** | NOTE: Charges apply for each trip, please see our leaflet for details |
| N.B. Where payment is due you can pay over the phone (01777 709650), send a cheque payable to **Bassetlaw Action Centre** or call into the office. Please **DO NOT** send cash in the post. |
| Any other information:       |
| **DATA PROTECTION DECLARATION** |
| This form is designed to help you access the advice and services that you need. Your consent is needed to contact any agencies identified to meet your needs and share your information with them. Under the terms of the GDPR (General Data Protection Regulations 2018), we must obtain your permission to do this and record your information for electronic recording systems. You have the right to access your information and withdraw your consent at any given time; when your information will be deleted unless required for legal purposes. Information provided on this form will be held securely on the Bassetlaw Action Centre Server and secure cloud based storage facilities within the EU.[ ] I give my consent for Bassetlaw Action Centre to hold my data for the purposes of providing the Bassetlaw Community Minibus service.[ ] I agree to referrals being made to the partner agencies involved with Bassetlaw Action Centre on my behalf and agree to you keeping my details on your systems and passing on any relevant outcomes to those partner agencies. [ ] I give my consent for Bassetlaw Action Centre to contact any agencies identified to meet my needs and share my information with them.[ ] I give my consent for Bassetlaw Action Centre to send me details of any other projects and services which may be of use to me.I give consent for Bassetlaw Action Centre to contact me by:Telephone Yes [ ]  No [ ]  Post Yes [ ]  No [ ]  Email Yes [ ]  No [ ] **Note:** If you do not tick (check) any boxes and tell us how you are happy to be contacted, we will no longer be able to contact you. |
| SIGNED:       DATE:       |
| **OFFICE USE ONLY: FORMS COMPLETED OVER THE PHONE** |
| GDPR consent given verbally | **[ ]**  | Date given |  | Verbal consent recorded by |  |
| **MONITORING INFORMATION**  |
| **SEX:** Male [ ]  Female [ ]  Other [ ]  Prefer not to say [ ]  **RELIGION (please state):** |
| **IS GENDER SAME AS AT BIRTH?** Yes [ ]  No [ ]  Prefer not to say [ ]  |
| **SEXUALITY:** Bisexual [ ]  Gay man [ ]  Heterosexual [ ]  Lesbian woman [ ]  Not Disclosed [ ]  |
| **ETHNICITY:** White[ ]  Asian/British[ ]  Mixed/Multiple ethnic group [ ]  Black/African/Caribbean/Black British [ ]  I’d prefer not to identify [ ]  Other ethnic group [ ]  |
| **DO YOU HAVE A LONG TERM CONDITION?** Yes [ ]  No [ ]  Don’t know [ ]  Prefer not to say [ ]  |
| **DO YOU CONSIDER YOURSELF DISABLED?** YES [ ]  NO [ ]  **ARE YOU A CARER?** YES [ ]  NO [ ]  |
| **ARE YOU A VETERAN?** YES [ ]  NO [ ]  **ARE YOU AN ASYLUM SEEKER?** YES [ ]  NO [ ]  |
| **ACCESS TO INTERNET:** Yes [ ]  No [ ]  **MEANS:** Laptop [ ]  Computer [ ]  Tablet [ ]  Smartphone [ ]   |
| **OFFICE USE ONLY: DATABASE** |
| FULL MEMBER | **[ ]**  | MONTHLY MEMBER | **[ ]**  |
| CARER | **[ ]**  |  |
| ENTERED ON CTX BY |       | DATE |  |
| ENTERED ON DB BY  |       | DATE |       |